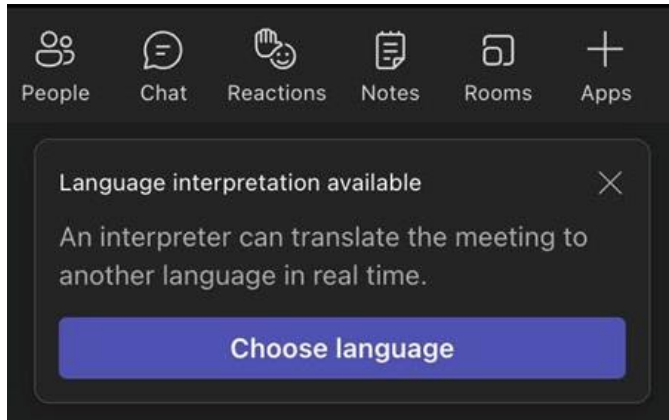**Just Energy Transition in Coal Regions**
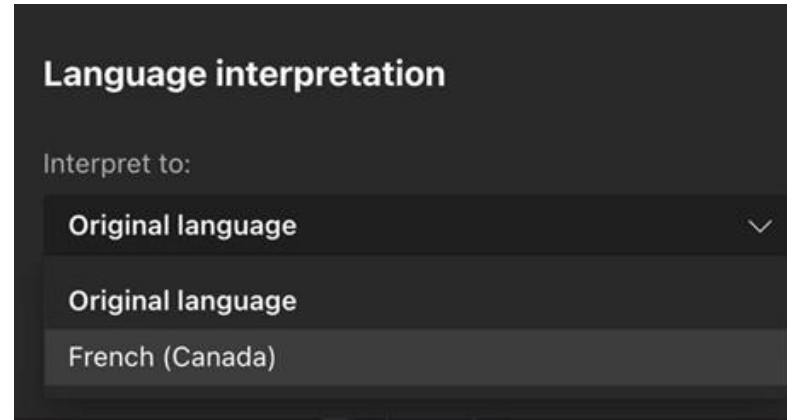
How to access translations in MS Teams

International Forum for Coal Regions in Transition

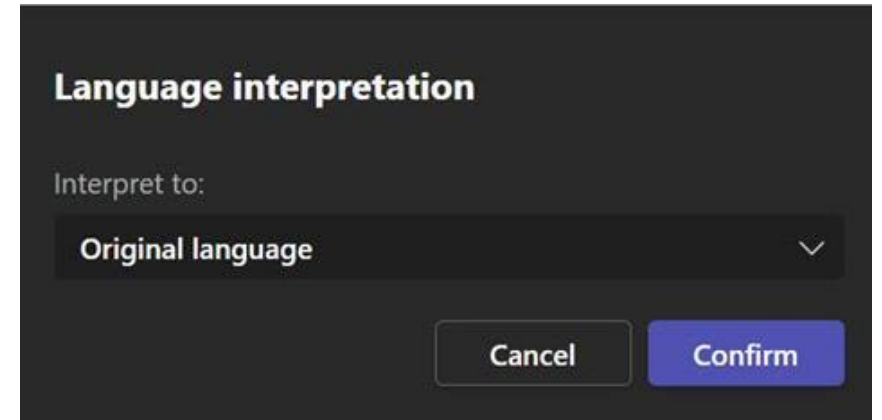# Language Interpretation MS Teams in Web Browser

1. When you join a meeting in which interpretation is available, a dialog will appear with the option to choose the language you want the meeting translated to.

2. From the dropdown menu, choose the language you want to hear.
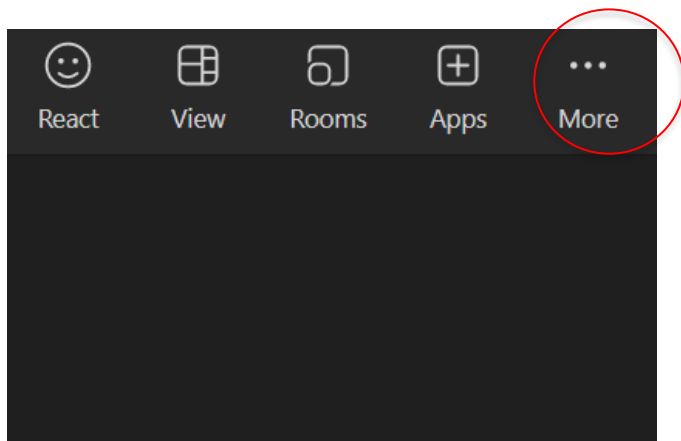
3. Set **Confirm**.

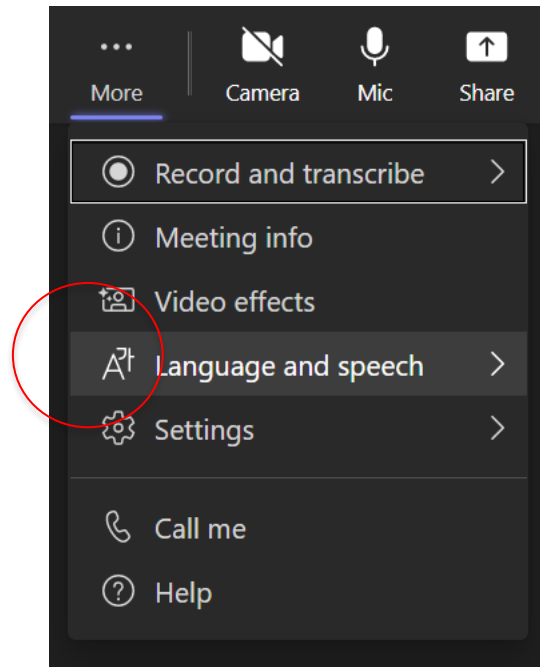1   2   3

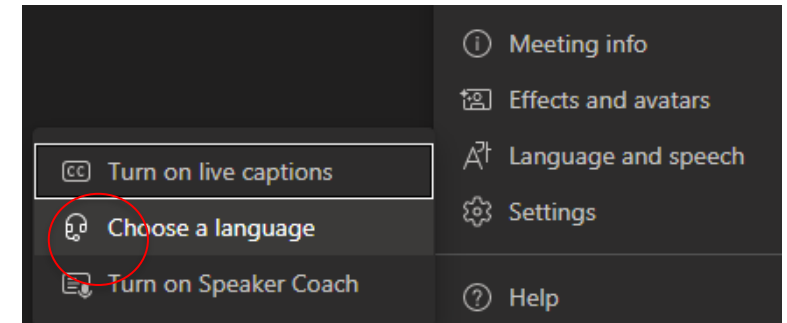# Language Interpretation MS Teams in Web Browser

1. If you want to change the language channels select **More**.
2. From the dropdown menu, select **Language and speech**.
3. Now **choose a language**.
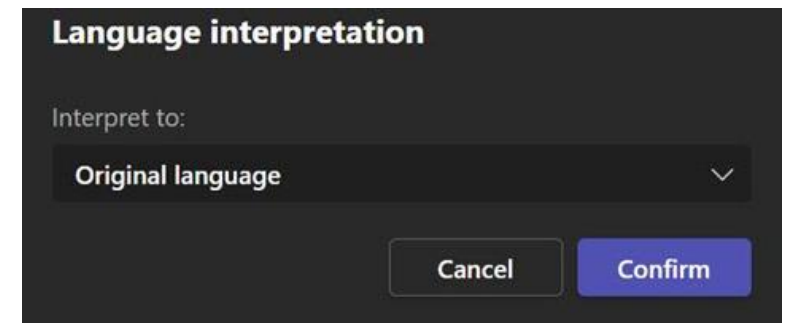4. From the dropdown menu, choose the language you want to hear and set **Confirm**.
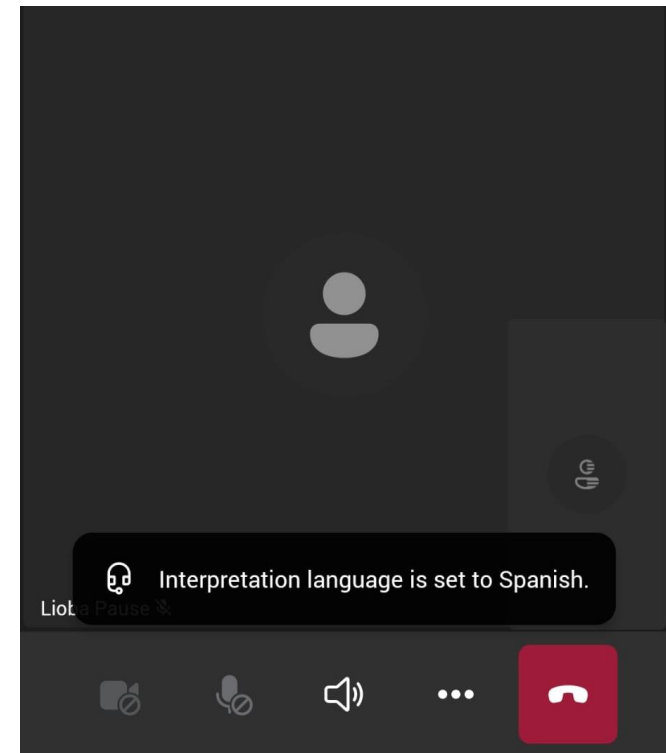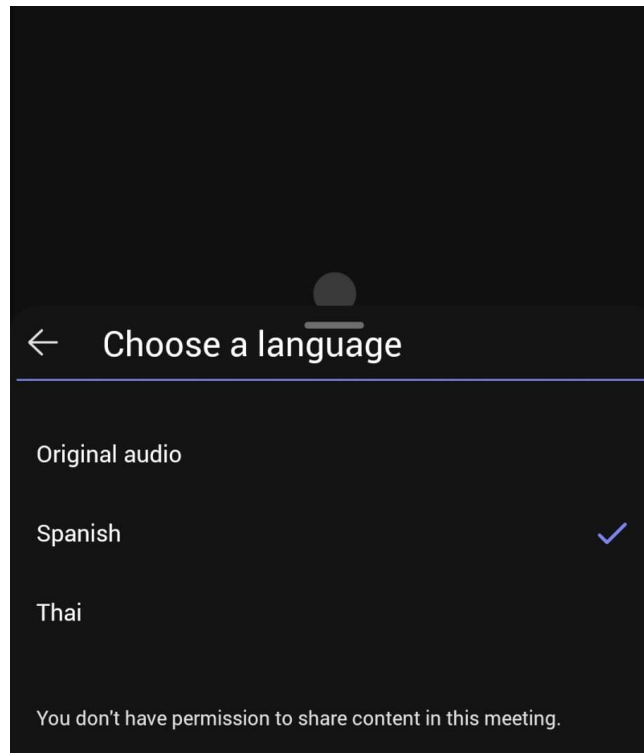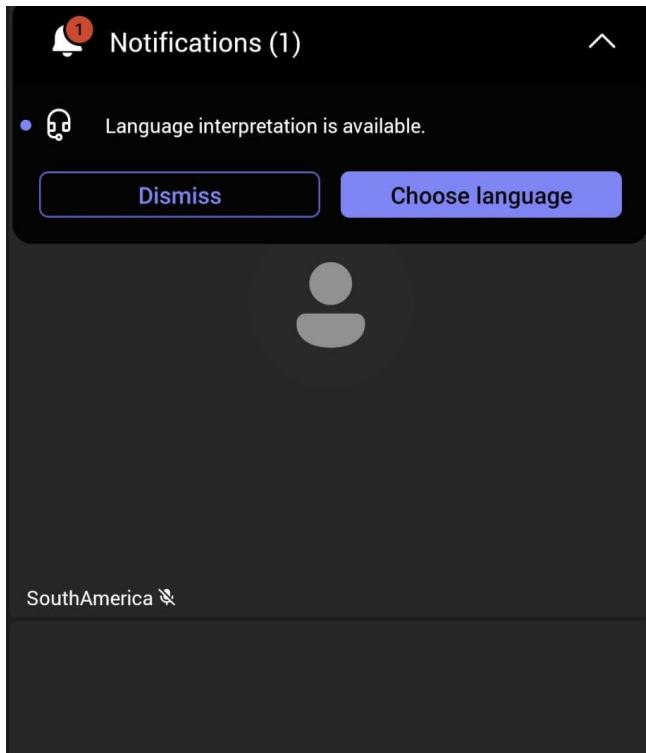

1

2

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4

Access interpretation on your phone

1. Download MS Teams App and plug in your headphones.

2. Join the meeting with the link provided through the registration.

3. You see a notification at the top of your screen. Click **Choose language**.

4. Now select language.

Access interpretation on your phone

Change the language channel on your phone

1. Select **More**.

2. Swipe up.

3. Select **Language interpretation.**

4. Choose a language.

Change the language channel on your phone